

INSTRUCTIONS FOR THE PREPARATION OF THE ABSTRACTS FOR MMT SYMPOSIUM

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1. INTRODUCTION

This document contains the necessary instructions for the preparation of a two-page abstract for inclusion in the Proceedings of MMT Symposium to be held in Porto, Portugal, on June 21-23, 2026. The abstract must not exceed two pages and must be written in English. These instructions and other information about the symposium can be obtained in the official website through the following link <https://mmtsposium.com/>.

The book of abstracts will be made available in physical and digital format and will include the text and figures contained in the abstracts submitted by the authors. Abstracts must be submitted through the submission system available on the symposium website through the link <https://mmtsposium.com/submission/>. The submission of abstracts must be performed until February 14, 2026.

At least one of the authors must register and pay the registration fee to ensure that their work is included in the symposium program.

2. GENERAL REQUIREMENTS

The abstract must be written in English, in a single column and centered on an A4 page. The abstract, including text, figures, tables, acknowledgments, and references, should not exceed a maximum of 2 pages. Abstracts that do not comply with this requirement will be forwarded to the respective authors for review.

3. STYLES

The Word file with instructions for preparing the abstract for MMT Symposium provides a set of predefined styles (whose designation always starts with MMT SYMP– Style name), with which it is possible to correctly format the entire document as well as automatically number all the sections and subsections. To access these styles, authors should use the style bar.

4. DOCUMENT SECTIONS

Authors can use three different types of formatting styles for the titles of text sections: main sections, secondary sections, and other sections (acknowledgements and references). A pre-defined style is associated with each type of section mentioned. Main and secondary sections should be numbered sequentially.

4.1. Main Sections

These sections are set automatically using the default style **MMT SYMP – MAIN SECTION**.

For manual formatting, the Main Sections should be written with Times New Roman font, size 11, in capital letters and in bold. Their alignment must be justified. A 12-point space must be left before the beginning of the section. These sections should be numbered sequentially.

4.2. Secondary Sections

These sections are set automatically using the default style **MMT SYMP – Subsection**.

For manual formatting, the Secondary Sections should be written with Times New Roman font, size 11, with the first letter of each word in capital letters and in bold. Their alignment must be justified. A 12-point space must be left before the beginning of the section. These sections should be numbered sequentially.

4.3. Other Sections

The Acknowledgments and References sections follow a similar format to the Main Sections, differing in not being numbered. The predefined style for those sections is **MMT SYMP – OTHER SECTION**.

5. TEXT

Regular text should be written in black, with single space, justified alignment and in Times New Roman font, size 10. There is no spacing between paragraphs. This formatting can be automatically inserted in the text using the predefined style MMT SYMP – Text.

6. TITLE, AUTHORS AND AFFILIATION

The first page must contain the title of the contribution, the authors names, and their corresponding affiliation. Each of these requirements should be introduced in the appropriate places indicated in this document, and with the appropriate formatting.

6.1. Title

The abstract title should be centered, immediately following the institutional heading of the symposium. The font to be used must be Times New Roman, size 12 and in capital letters, with a spacing of 30 points with respect to the previous paragraph.

To proceed with an automatic formatting of the title, it must be used the pre-defined style **MMT SYMP – TITLE**.

6.2. Authors

The authors designation must include, at least, the first name and the last surname. The names must appear sequentially and centered in Times New Roman font, size 10 and in bold. The use of the pre-defined style **MMT SYMP – Authors** allows the automatic formatting of the authors' names.

6.3. Institutional Affiliation

The institution affiliation must be grouped and introduced after the authors' list. It must be written in Times New Roman font, size 10. The use of the pre-defined style MMT SYMP – Affiliation allows for the automatic formatting of the authors' affiliation.

7. EDITORIAL HEADER

The Editorial Header must be included on the first page of the abstract, as indicated in this document and must not be altered by the authors.

On the remaining page, authors should include their names in the header according to the format indicated in 6.2 and at the top of this sheet.

8. EQUATIONS

Equations must be entered using specific software. They must be numbered sequentially according to the indicated format and must appear centered using tabs previously defined for this purpose in the style MMT SYMP – Equations. Equations must be referred to in the text by this numbering. See as an example Eq. (1), written as follows:

$$\begin{bmatrix} \mathbf{M} & \Phi_q^T \\ \Phi_q & \mathbf{0} \end{bmatrix} \begin{Bmatrix} \ddot{\mathbf{q}} \\ \lambda \end{Bmatrix} = \begin{Bmatrix} \mathbf{g} \\ \gamma \end{Bmatrix} \quad (1)$$

A 6-point spacing should be left immediately before and after the paragraph containing the equation.

9. FIGURES

All figures must be numbered sequentially and captioned as indicated in Fig. 1. Figures must be referenced in the text prior to their insertion, as done in this paragraph. Figures must be centered in the text column and their width must not exceed 18 cm.



Figure 1. MMT Symposium logo and supporting institutions.

The caption must be introduced using Times New Roman font, size 9. The alignment must be centered. A 6-point space must be kept for the previous paragraph and 12-point space for the following one. To automatically introduce the formatting described above, the default style to be used is MMT SYMP – Caption Figure.

10. TABLES

Tables must be numbered sequentially and referenced in the text, as in Table 1. Tables must appear centered.

Inserting the caption in the table follows the same rules described for inserting the caption in figures (see section 9). However, in this case, the caption must appear before the table, with a 12-point space for the previous paragraph and 6-point space for the following. The default style that allows to automatically introduce the formatting described above is MMT SYMP – Caption Table.

Table 1. Topics for MMT Symposium.

Symposium Topics	
1	Biomechanical engineering
2	Cable-driven mechanisms
3	Computational kinematics
4	Control of mechanical systems
5	Dynamics of rotating machinery
6	Engines and powertrains
7	Gears and transmissions
8	History of mechanisms and machines
9	Linkages and cams
10	Mechanics of robots and manipulators
11	Mechanism design and applications
12	Mechatronics and biomechatronics
13	Micro-mechanisms
14	Multibody dynamics
15	Reconfigurable mechanisms
16	Sustainable energy systems
17	Teaching methods
18	Transportation machinery
19	Tribology and vibrations

11. REFERENCES INSERTION

References should be indicated in the text using appropriate numbering (e.g.: [1,2], [1-3]). The numbering should be organized in ascending order following the order in which the references appear in the text.

The informative content of the references should appear in the section **REFERENCES** in the end of the abstract. For the specifics of the required format, check the examples provided at the end of this document.

ACKNOWLEDGMENTS

The organizing committee thanks all authors for the care they took to use these instructions in the construction and formatting of their abstracts for inclusion in the Book of Abstracts of MMT Symposium.

REFERENCES

- [1] P. Nikravesh, *Computer-aided analysis of mechanical systems*. Prentice-Hall, New Jersey, 1988.
- [2] S.K. Dwivedy and P. Eberhard, “Dynamic analysis of flexible manipulators, a literature review”. *Mechanism and Machine Theory*, 41(7), 749-777, 2006.
- [3] F.R.E. Crossley, “Dynamic mechanisms and nonlinear control systems”, *Proceedings of the International Conference for Teachers of Mechanisms*, Yale University, USA, March 27–30, 1961.